

## Imperial Council Report Deadlines

### 1. Imperial Potentate Allocution

Type of Report	Due Date
State of the Nation	Annual
State of the Order	Annual
Official Activities of the Order	Annual
Imperial Deputies of the Desert	July 15
Imperial Deputies of the	July 30

### 2. Report of the Deputy Imperial Potentate

Type of Report	Due Date
Imperial Organizers	
Imperial Advisors to the Daughters	Annual
Creation Department	Annual
Leadership Training	Annual

### 3. Report of the Imperial Chief Rabban

Type of Report	Due Date
Program/Long Range Planning Committee	Ad-hoc
Imperial Council Education and Development Committee	Annual

### 4. Report of the Imperial Asst. Rabban

Type of Report	Due Date
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<b>Type of Report</b>	<b>Due Date</b>
Student Aid Department	Annual
Educational Grants (Scholarships)	May 31
Transportation Department	Annual
Military and Veterans Affairs Department	Quarterly (January / April / July / October)

### **5. Report of the Imperial High Priest and Prophet**

<b>Type of Report</b>	<b>Due Date</b>
Grenadier Club Department	Annual
National Diabetes Initiative Department	July 15
Shriners as Mentors Department	Monthly

### **6. Report of the Imperial Oriental Guide**

<b>Type of Report</b>	<b>Due Date</b>
Imperial Marshalls Department	Annual
Annual Parade	Annual
Media/Public Relations Department	Annual
Recreation Department	Annual

### **7. Report of the Imperial Treasurer**

<b>Type of Report</b>	<b>Due Date</b>
Budget Committee	Annual

### **8. Report of the Imperial Recorder**

<b>Type of Report</b>	<b>Due Date</b>
Annual Per Capita Tax	January 20
Semi-Annual Per Capita Tax	June 30
Membership	Annual
Life Membership	Annual
On-Site Registration	Annual
Credentials	Annual
Custodian	Annual
Archivist Committee	Annual
Temple Creation	10 Days after creation
Temple Charity	July 29
Temple Election	3 days after elections
Temple Credential	July 20
Temple Death Notice	5 days after death

<b>Request and Forms</b>	<b>Due Date</b>
Annual Tax	April 15
Reinstatement /Restoration/Healing	10 days after meeting
Transfer	Immediately after meeting
Certificate of Transfer	120 days after assurance
Withdrawals	Immediately after approval
Change of Address	Immediately

## **9. Report of the 1st Ceremonial Master**

<b>Type of Report</b>	<b>Due Date</b>
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<b>Type of Report</b>	<b>Due Date</b>
Promotions Department	Annual
Security Department	Annual

### **10. Report of the 2nd Ceremonial Master**

<b>Type of Report</b>	<b>Due Date</b>
Youth Department	Annual
Photography Department	Annual
Book Bag Program	Annual

### **11. Report of the Imperial Captain of the Guard**

<b>Type of Report</b>	<b>Due Date</b>
Shrine Club Department	July 15
Legion of Honor Department	Semi-Annual

### **12. Report of the Outer Guard**

<b>Type of Report</b>	<b>Due Date</b>
Information Technology	Annual
Temple Charity	July 29
Voter Education / Registration Department	Annual

### **13. Report of the Imperial Auditor Committee**

<b>Type of Report</b>	<b>Due Date</b>
Internal Auditor Committee	Annual

<b>Type of Report</b>	<b>Due Date</b>
Independent Auditor	Annual

**14. Report of the Report of the Imperial Grievance and Appeals Committee**

<b>Type of Report</b>	<b>Due Date</b>
Imperial Grievance and Appeals Committee	Annual

**15. Report of the A.E.A.O.N.M.S., Inc. Roster of Deceased Nobles**

<b>Type of Report</b>	<b>Due Date</b>
Roster of Deceased Nobles	Annual

**16. A.E.A.O.N.M.S., Inc. Proposed Budget**

<b>Type of Report</b>	<b>Due Date</b>
Proposed Budget Committee	Annual

**17. Report of the Imperial Convention Director**

<b>Type of Report</b>	<b>Due Date</b>
Advanced Registration	Annual
Proposals to host the Imperial Council Sessions	Annual
Exhibit Committee	Annual

**18. Report of the Imperial Legal Advisor**

<b>Type of Report</b>	<b>Due Date</b>
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<b>Type of Report</b>	<b>Due Date</b>
Imperial Legal Advisor	Annual
Temples and Deserts By-Laws	Annual

**19. Report of the Imperial Advisor to the Imperial Court Daughters**

<b>Type of Report</b>	<b>Due Date</b>
Imperial Advisor to the Imperial Court Daughters	Annual

**20. Report of the Imperial Officers Transactions Committee**

<b>Type of Report</b>	<b>Due Date</b>
Officers Transactions Committee	Annual

**21. Report of the Imperial Credentials Committee**

<b>Type of Report</b>	<b>Due Date</b>
Imperial Credentials Committee	Annual

**22. Report of the Necrology Committee**

<b>Type of Report</b>	<b>Due Date</b>
Necrology Committee	Annual

**23. Report of the Applications for the Imperial Council Life Membership**

<b>Type of Report</b>	<b>Due Date</b>
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<b>Type of Report</b>	<b>Due Date</b>
Applications for the Imperial Council Life Membership	Annual

#### **24. Report of the Imperial Chief Convention Cashier**

<b>Type of Report</b>	<b>Due Date</b>
Chief Convention Cashier	Annual

#### **25. Report of the Imperial Creation Department**

<b>Type of Report</b>	<b>Due Date</b>
Imperial Creation Department	Annual

#### **26. Report of the Imperial Grenadier Club Department**

<b>Type of Report</b>	<b>Due Date</b>
Grenadier Club	Annual

#### **27. Report of the Imperial Lecturer Department**

<b>Type of Report</b>	<b>Due Date</b>
Lecturer Department	Annual
Imperial Council Exaltation	Annual

#### **28. Report of the Legion of Honor Department**

<b>Type of Report</b>	<b>Due Date</b>
Legion of Honor Department	Annual

**29. Report of the Imperial Membership and Group Supervision Department**

<b>Type of Report</b>	<b>Due Date</b>
Membership and Group Supervision Department	Annual

**30. Report of the Imperial Music Department**

<b>Type of Report</b>	<b>Due Date</b>
Music Department	Annual
Letter of Intent (Participation)	May 15

**31. Report of the Imperial Council Shrine Club Department**

<b>Type of Report</b>	<b>Due Date</b>
Shrine Club	July 15

**32. Report of the Roscoe C. Washington Student Aid Department**

<b>Type of Report</b>	<b>Due Date</b>
Student Aid Department	Annual

**33. Report of the Voter Registration / Education Department**

<b>Type of Report</b>	<b>Due Date</b>
Voter Registration / Education Department	Annual

**34. Report of the Resolution Committee**



<b>Type of Report</b>	<b>Due Date</b>
Resolution Committee	Annual

### **35. Report of the Shriners as Mentors Committee**

<b>Type of Report</b>	<b>Due Date</b>
Shriners as Mentors Committee	Annual

### **36. Report of the National Diabetes Initiative Committee**

<b>Type of Report</b>	<b>Due Date</b>
National Diabetes Initiative Committee	July 15

### **37. Report of the Imperial Deputies of the Desert**

<b>Type of Report</b>	<b>Due Date</b>
Imperial Deputies of the Desert	July 15

### **38. Report of the Imperial Deputies of the Oasis**

<b>Type of Report</b>	<b>Due Date</b>
Imperial Deputies of the Oasis	June 30
Temple Line Officer Training	January 15 and July 15

### **39. Report of the Imperial Promotions Committee**

<b>Type of Report</b>	<b>Due Date</b>
Promotions Committee	Annual

#### **40. Report of the Fraternal Relations Committee**

<b>Type of Report</b>	<b>Due Date</b>
Fraternal Relations Committee	Annual

#### **41. Report of the Imperial Council Education and Development Committee**

<b>Type of Report</b>	<b>Due Date</b>
Imperial Council Education and Development	Annual

[Please click here to download a PDF copy of the Imperial Council Reports deadlines.](#)